

Custodian (contractual)

Job Title: Custodian

Reports to Director, Lead Custodian, Administrative Assistant

Contractual: Hours may range from 30 to 37 hours per week

Probationary Period

Salary: TBD by Contract

General Description:

We are looking for a responsible custodian to maintain and protect our facilities. The external and internal appearance of a building reflects on the occupants. It is important for a custodian, to be careful and thorough in working, cleaning, and tidying the premises, as well as preventing vandalism. The ideal candidate will be experienced in a custodian role focused on building upkeep. They will have great physical endurance to cover a large space. A keen eye for detail and diligence are also imperative in custodial maintenance jobs.

Job Duties:

- Responsible for opening and closing of center when assigned
- Sweep, steps, and halls vacuum and clean carpets, as well as Sanitize and Disinfect areas
- Clean and disinfect sinks, toilets, bathrooms (both adult and classroom)
- Supply soap and paper goods, and other goods as needed
- Empty all trash containers
- Inspect, clean, and keep playground and exterior ground clear of debris
- Wax and Buff floors as needed
- Complete daily cleaning checklist
- Move furniture as needed
- Keep janitorial supplies neat and orderly

- Wash walls and windows.
- Inventory cleaning and paper supplies.
- Perform other duties as assigned by supervisors
- Understand Covid cleaning protocols
- Other duties as assigned

Requirements and skills

- Proven experience as custodian, janitor or in a similar role
- Knowledge of use and maintenance of industrial cleaning equipment and appliances
- Knowledge of safe disposal of chemical liquids and other hazardous components
- Familiarity with basic landscaping and handyman practices
- Attention to detail and conscientiousness
- Very good physical condition and strength
- Driver's license is preferred
- High School Diploma is required